

**Lower Huron Sub Watershed
Watershed Advisory Group (WAG) Notes
March 19, 2004**

1. Introductions and Agenda Review. Attendees:

- Noel Mullett, Wayne County Dept of Environment
- Sarah Chope, Charles Raines for City of Gibraltar
- Greg Weeks, Wade-Trim
- Elizabeth Clay, OHM for City of Romulus
- Michelle LaRose, OHM
- Elizabeth Riggs, HRWC
- Laura Rubin, HRWC
- Michael Kruse, City of Woodhaven
- Tom Veresh, Wade-Trim for Brownstown Township
- Patricia Huddas, MDEQ
- Robert Burns, Friends of the Detroit River
- Bruce Hammond, City of Flat Rock
- Doug Pakkala, JCK & Associates for Sumpter Township
- Robert Rochon, Hennessey engineers for Berlin and South Rockwood
- Roy Schrameck, ECT for City of Rockwood
- Dan Swallow, Charter Township of Van Buren
- Lori Villar, ECT for City of Rockwood
- Brian Woodworth, Wade-Trim for Brownstown

Action items are identified in **bold**.

2. Development and Coordination of Storm Water Permit Elements

- Status of Community Resolutions re: Lower Huron Watershed Inter-Municipality Committee Agreement:
 - Woodhaven – Concern from their attorney regarding the possibility of a high bill from the school district; waiting for a cap on the “not to exceed” figure – need more commitment than an email
 - Wayne County – in the process of approval
 - Van Buren Twp – passed by the environmental commission; goes to attorney next and presented to board April 6
 - All other entities have passed the agreement
- **The Woodhaven-Brownstown School District will establish a cap on the cost the entities may have to pay above and beyond the cost of the School District’s assessment. The School District will communicate the cap to communities by means other than email.** The Inter-Municipality Committee is required to approve additional costs spent by the school district.
- The Woodhaven-Brownstown School District and HRWC Service Agreement has been approved. The school district will be added as the fiduciary on the contract.

- At the next meeting the group will formally become the Lower Huron Watershed Inter-Municipality Committee. The positions of Chair, Vice-Chair, and secretary must be filled. Chair and vice-chair must be representatives of a community. The secretary may be a community representative or a consultant. **Communities are encouraged to volunteer for a position. Nominations will also be accepted. Laura (HRWC) will send out an email reminder prior to the next meeting.**
- Public Participation Plan Development – due May 1, 2004
 - A handout was provided of the draft Public Participation Plan. The format of the handout is that required by the MDEQ.
 - **Communities should review the PPP for accuracy of information.**
 - Under Part I: General Information
 - **The Woodhaven-Brownstown School District should be added as a permittee.**
 - Wayne County should be included as a permittee (? should be removed)
 - **Monroe County should be divided into two entities (Road Commission vs. Drain Commission).**
 - Under Part III: Communicating During the Planning Process
 - Number 7 of the communication mechanisms can be used for community events that will take place. **Communities will need to give HRWC a listing and description of events** (including how the public will learn about the watershed management plan and how the public can get involved).
 - Community events can be used as part of the PEP as long as there is documentation.
 - Public meetings will be held to keep the public informed.
 - The first meeting will be noted on the PPP document. This date will not be specific, rather quarterly. **Communities should consider when to hold the first public meeting.** The first meeting will be an opportunity for citizens to express their comments and/or concerns.
 - Future meetings will be held to share with the public the progress of the watershed management plan, including planned activities.
 - The final meeting will be held to share the completed watershed management plan with the public.
 - **Elizabeth (HRWC) will send digital copies of the PPP to each community so they can edit the document.**
 - **Comments on the PPP from the communities should be returned to HRWC by March 31. Then a final draft will be put together by HRWC and sent to each community for edits. The final comments from the communities are due April 15th. If a community does not respond with comments, HRWC will assume they approve of the final PPP.**
 - A host is needed for the central website. A volunteer is also needed to maintain the website once it is up and running. **Greg Weeks (Wade-Trim), Noel Mullett (Wayne County), and HRWC will check into whether their entity can host the site.**

- Watershed Management Plan Development
 - Five handouts were provided for the development of the watershed management plan
 1. Desired uses
 - Includes the most recent results of the information data request surveys.
 2. Watershed concerns
 - Includes the most recent results of the information data request surveys.
 - HRWC is in the process of refining the information.
 3. Ranked desired uses and ranked issues of concern
 4. Sample table of contents for the WMP
 - This sample table of contents has been used by other watershed groups.
 - It provides an overall picture of what the communities can expect for the watershed management plan.
 - **Communities are encouraged to comment on the table of contents and provide additional ideas.**
 5. Pollutant sources and causes
 - The goal of HRWC is to include known sources of pollution, not suspected sources.
 - **Communities are to update the pollutant sources and causes as homework before the next meeting.** Specific examples of sources should be given when known, and the causes should be general. **Once completed, HRWC will submit a final draft for the group to review.**
 - The “Note” under each pollutant source indicates the resultant effect if that pollutant.
 - **Elizabeth (HRWC) will send the Mill Creek pollutant source list to the group as a sample.**
 - **Communities must include name and contact information on the list of stakeholders.**
 - Kris Olsson (HRWC) has been contacting the communities for the spatial data request. Not all communities have responded. **Please contact Kris if you have not already done so.** Digital copies of the requested information (zoning maps, master plan maps) are preferred.
3. Next Meeting: **Tuesday April 27, 2004, 9:30 am, at Wade-Trim (25251 Northline Road, Taylor, 734-947-9700).**

Notes prepared by Michelle LaRose (OHM, on behalf of Romulus) and Elizabeth Riggs (HRWC)